



**SCHOOL
DISTRICT**

Preparing children for an ever changing world

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Monday, December 7, 2020

Neah-Kah-Nie School Community,

Today we learned a Neah-Kah-Nie School District employee recently tested positive for COVID-19. The employee has not had contact with staff or students since Tuesday, November 24. The employee is quarantining and will remain home until he/she is cleared to return as per the NKN protocols for those who test positive for the virus. The employee does not have COVID-19 symptoms.

According to the most recent Oregon OSHA Temporary COVID-19 rule:

Subsection 3(j) of the recently adopted [Oregon OSHA Temporary COVID-19 rule](#) includes a provision requiring almost all employers to develop a COVID-19 infection notification process. The process must provide for the notification of exposed employees – those who were within 6 feet of a confirmed COVID-19 individual for a cumulative total of 15 minutes or more – and of affected employees – those who work in the same facility or in the same well-defined portion of the facility (such as on the same floor or in the same building within larger complex).

All Neah-Kah-Nie School District employees are expected to notify Carol Richmond, Payroll & Benefits in the event that they test positive for COVID-19 or they become aware that another individual who has been present in the worksite (employee, customer, contractor, guest, etc.) has been confirmed as having COVID-19. When such a notification occurs or Neah-Kah-Nie School District becomes aware that a person with confirmed COVID-19 has been in the workplace by any other means, the following measures will be taken:

- A. Based on a reasonable assessment of the activity of the individual with confirmed COVID-19, Tillamook County Health Department will seek to identify each employee who was likely to have been within 6 feet of the infected individual for a cumulative total of 15 minutes or more. Those employees will be notified individually of the exposure (by telephone, text message, or e-mail) and will be advised that they should seek guidance from their individual physician or from local public health officials about testing options. The individual who was the source of the exposure will *not* be identified.
- B. In addition, the following notification will be sent to everyone working in the facility where the exposure occurred, even if they did not appear to have close contact with the individual in question:

We have been notified an individual who has been present at Neah-Kah-Nie School District has been diagnosed with COVID-19. We are notifying those individuals who appear to have had close contact with the individual, but we want to alert everyone to the possibility of exposure.

If you experience symptoms of COVID-19 illness, please inform Carol Richmond and contact your health care provider. Neah-Kah-Nie School District, as always will protect all employee medical information and will disclose it only to the degree such disclosure is strictly necessary.

For more information on COVID-19, including symptoms of which you may want to be aware, please visit the [Oregon Health Authority COVID-19 website](#) or the [US Centers for Disease Control & Prevention COVID-19 website](#).

If you have any questions or concerns, please contact Tillamook County Health Department.

Be safe!

Paul Erlebach, Superintendent
Neah-Kah-Nie School District