



**SCHOOL  
DISTRICT**

*Preparing children for an ever changing world*

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## CEP Frequently Asked Questions

1. **What is CEP?** Community Eligibility Provision (CEP) is a USDA program that allows school districts to serve all students in eligible schools a free breakfast and lunch.

2. **When does it start?** ALL Neah-Kah-Nie SD Students will have continue to have access to a free breakfast and lunch starting September 3, 2024.

3. **Do parents have to fill out a meal application to qualify for CEP?** **NO**, parents will **NOT** have to fill out a meal application for ANY Neah-Kah-Nie SD Student.

4. **If I have money on my child's meal account, should I request a refund?**

The funds on your child's account may be used to purchase a second meal (a la carte) or a single milk. Funds on meal accounts will roll over year to year, so you do not need to worry about losing the money on their account. Parents may request a full refund by emailing [karenw@nknsd.org](mailto:karenw@nknsd.org)

6. **Can students take more than one meal?** One free complete breakfast and lunch will be provided to each student. Additional meals/entrees or milks may be purchased at regular prices and students must have a positive balance.

7. **How do we show our eligibility to qualify for other assistance programs?** NKN will mail out letters in August for any directly certified families which then may assist with reduced fees for other school programs.

*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [www.usda.gov/complaint\\_form](http://www.usda.gov/complaint_form), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

1. **Mail:** U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
  2. **Fax:** (833) 256-1665 or (202) 690-7442; or
  3. **Email:** [Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)
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